

Job description

Latin America Coordinator

Time: Three days per week, rolling contract subject to annual funding review.

Salary: Gross Annual Salary from April 2023 is £42,861; Pro Rata for three days per week = £25,717.

Place of work: Normal place of work is at the LMN Office in London; at a minimum, one working day per week should be spent with LMN colleagues in the office and the remainder of the weekly working hours completed remotely.

Flexible work hours: The nature of the issues facing the communities with which we work means that you will need to be willing and able to work in a flexible manner, sometimes outside normal working hours. Out of office hours working may be required because of online meetings with colleagues and allies in Latin America or Australia. You may be required to participate in events at weekends, especially when it is required to accompany the tours of speakers within the UK and/or the European continent. Visits by community representatives may sometimes have to be arranged at short notice.

Travel for work: Travel within the UK may be required to attend specific meetings and events. You may also need to travel to meetings or events elsewhere in Europe. LMN's environmental policy requires that trips within the UK be made by train or bus and that trips within Europe should be made in the same way where it is practical to do so.

Benefits: London Mining Network's pension provider is the government NEST pension fund. Due to regulation, it is mandatory to join the scheme on commencement of your employment but you may opt out of the scheme thereafter

Job Description

- Work closely with LMN's working groups on countries in Latin America, the convenors of those working groups, and relevant workers in LMN member groups, to ensure good coordination of work on mining in Latin America across the LMN network.
- Develop, nurture, and manage relationships with communities and allies working in or on Latin America, including relevant faith groups, CSOs, NGOs and journalists.
- Develop and carry out a work plan, following the objectives of the overall LMN work plan.
- Assist in planning and carrying out field research on selected cases, to include visits to communities and other locations when circumstances and funding allow.
- Monitor relevant media, NGO, think-tank and academic reports (in English, Spanish and Portuguese) on mining, illegalities, ecological harm and human rights abuses in Latin America and related government policy developments.
- Provide regular summaries from this monitoring to network members and working groups.
- Coordinate tours for members of the Latin American communities with which LMN is involved, who may visit the UK.



- Carry out desk research into chosen case studies, including through exploring company reports, company websites, satellite imagery, corporate records and trading websites, and meetings with relevant actors including journalists and activists in the countries concerned.
- Coordinate other research (including field research) and analysis necessary to present the demands of the affected communities in advocacy spaces.
- Identify, contract and manage external consultants involved in research or filming/photography for LMN in Latin America.
- Assist with the development of research findings into published reports, films and other external outputs, including through fact-checking and checking of translations.
- Where appropriate (e.g. for language reasons) assist the communications officer in maximising press attention
- Develop advocacy work relating to UK government policy in Latin American countries of direct relevance to our work (e.g. coordinating joint NGO letters)
- Represent LMN at relevant external meetings and provide interviews to the media.
- Administrative tasks related to the Latin American work
- Assisting with funding applications and reporting to funders related to Latin American work
- Participate in team and group discussions and contribute to the health and mission of LMN.
- Provide direct support to the Coordinator and Trustees where required.
- Line management will be provided by the LMN Network Co-ordinator.
- Coordinate and support the work of volunteers involved in LMN's Latin American activities.

Person specification

LMN is a network of 22 very diverse organisations and 9 associate member groups all concerned about human rights, social justice and the ecological integrity of the planet and particularly with the negative impacts of London-linked mining companies on communities and ecosystems around the world. All groups are united around LMN's Statement of Purpose, with which all who join LMN are required to agree. It is essential for all LMN workers to have respect for this Statement.

The role requires both ability to work well within a small staff team and a high level of self-management and work planning. It also requires an ability to work respectfully with members holding a range of ideological views which sometimes differ markedly from one another. Creating and maintaining relationships with communities and organisations in Latin America requires an exceptional level of human sensitivity and diplomatic skill, as errors of judgement could put our partners in danger, cause or exacerbate community division or ruin the reputation of London Mining Network. It will also mean holding the vision, mission and values of LMN throughout the work, ensuring the central importance of solidarity with communities affected by London financed mining projects.

The successful candidate will be joining a small and supportive team and will have the chance to learn from and engage with network members.

	<i>Essential</i>	<i>Desirable</i>
Experience		
2+ years' experience of working with grassroots communities in Latin America and managing differentials of power and privilege	X	
Ability to establish and maintain effective contacts and relationships	X	
Excellent English-language written and spoken communication skills		X
Strong working knowledge of MS Office and ability to use cloud software (such as GoogleDrive or DropBox) and social media platforms (including Twitter, Facebook and Instagram)	X	
Knowledge		
Understanding of extractivism, just transition and social justice struggles	X	
Familiarity with London financed mining companies operating in Latin America	X	
Familiarity with political and civil society context in the countries of Latin America	X	
Skills and Attitude		
Fluency in either Spanish or Brazilian Portuguese and at least an intermediate level in the other language	X	
Commitment to the principles of community-led solutions	X	
Good communication skills and ability to work well as part of a team	X	

**london
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network**

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Commitment to the values of LMN and to act in the best interest of the organisation and its partners.	X	
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